

ANNUAL QUALITY ASSUARANCE REPORT (AQAR)

(For Period 01 July 2018 – 30 June 2019)



NAAC TRACK ID – CHCOGN-26542

Submitted by:
Internal Quality Assurance Cell (IQAC)

**GOVT Dr. BABASAHEB BHIMRAO AMBEDKAR P.G. COLLEGE DONGARGAON,
DISTT.- RAJNANDGAON (CHHATTISGARH)**

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NAAC ACCREDITED – "B" Grade CGPA 2.15

National Assessment & Accreditation Council Bangalore Karnataka

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The Annual Quality Assurance Report (AQAR) of IQAC 2018-19 AQAR

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part- A

1. Details of the Institution

1.1 Name of the Institution	Govt. Dr. Babasaheb Bhimrao Ambedkar College Dongargaon ,Distt.- Rajnandgaon (C. G.)
1.2 Address Line 1	Ward No. 08, Kohka Road
Address Line 2	-
City/Town	Dongargaon
State	Chhattisgarh
Pin Code	491661
Institution e-mail address	college.bsba@gmail.com
Contact No.	9424133998
Name of the Head of the Institution:	Dr. (Smt.) B. N. Meshram
Tel. No. with STD Code:	07745-271882
Mobile:	9424133998
Name of the IQAC Co-ordinator	Chetan Kumar Sahu

Mobile:	9425290168
IQAC e-mail address	iqacbsbcollege@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879):-	CHCOGN26542
1.4 NAAC Executive Committee No. & Date (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)	EC(SC) / 22/DO/2017 DATED 22-02-2017
1.5 Website address Web-link of the AQAR	www.bsbcollege.com http://www.bsbcollege.com/AQAR2018-19.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.15	2017	21-02-2022
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYY

27-07-2014

1.8 AQAR for the year (*for example 2010-11*)

2018-19

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR **JANUARY 2019** (DD/MM/YYYY)

ii. AQAR _____ (DD/MM/YYYY)

iii. AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Hemchand Yadav University Durg, (C.G.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

No

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1	No. of Teachers	09+01(Principal)
2.2	No. of Administrative/Technical staff	01
2.3	No. of students	04
2.4	No. of Management representatives	01
2.5	No. of Alumni	04
2.6	No. of any other stakeholder and	

	community representatives	01
2.7	No. of Employers/ Industrialists	01
2.8	No. of other External Experts	01
2.9	Total No. of members	23
2.10	No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders:

No. Faculty Non-Teaching Staff Students
 Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State
 Institution Level

(ii) Themes

- Women Empowerment in India
- Opportunity of Agriculture based Industries in Chhattisgarh
- Career Guidance
- World Aids Day
- Information to Students about Traffic Rule
- Vivekananda Day by N.S.S.

2.14 Significant Activities and contributions made by IQAC

- (i) Seminar & Workshops organised.
- (ii) Special talks & Expert lecture arranged.
- (iii) Academic review done through regular meetings with members and implementation of the relevant suggestions.
- (iv) Assignment and projects are given to all P.G. students.
- (v) Monitoring of academic progression of student through regular tests, seminars & presentations.
- (vi) Field visits to bridge gap between academic & industries by P.G. students of Commerce Department to Abis factory Aari- Konari, Rajnandgaon.
- (vii) Workshop on Teaching Learning Evaluation for teaching and P.G. students.
- (viii) Legal awareness program in collaboration with the Judiciary Department.
- (ix) Conducting – Terminal and Half Yearly Exams.
- (x) Health Fitness camps organised by Red Cross and Red Ribbon Society of the college.
- (xi) Extension activities carried out by NSS, NCC and SWEEP Coordinator.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

S.N.	Criterion – I	Plan Of Action	Outcome
1	Criterion – I	Curricular Aspects :-	
	1	Preparation of Academic Calendar	Prepared - enclosed Annexure 1
	2	To Develop 360o mechanism for Feed Back	Established – Collected and analyse feed from all stakeholder, faculty, Students, alumni, parents and non teaching staff
	3	To Open New Courses DCA & PGDCA	Proposal sent to the govt.
2	Criterion – II	Teaching, Learning and Evaluation :-	
	1	To Plan for Academic & Administrative	Checking of teaching daily and attendance .
	2	To Conduct Workshop to device innovative technique	One day workshop on teaching, learning , methodology for teacher and advance learner.
	3	To Conduct terminal and half yearly Exam for evaluation of teaching & Learning	Conducted
3	Criterion – III	Research, Consultancy and Extension	
	1	Create Research Environment	Counselling for applying

			for research project/ seminar. Application submitted for Ph.D. guide/supervisor
	2	Organise consultancy/counselling	Organized counselling by all P.G. departments general counselling.
	3	Promote extinction activities	Extension activities by NSS, NCC, SVEEP, Red cross, Red Ribbon and other departments.
4	Criterion – IV	Infrastructure and Learning Resources	
	1	To Enhance Infrastructure facilities	Increase in sports facility and open hostel for girls
	2	To improve facilities in Library	Proposal send for installation of INFLIBNET done.
	3	To Purchase New Books / Journal	Proposal goes to seller time to time
5	Criterion – V	Student Support and Progression	
	1	To arrange meeting with parents & Alumni	Arranged one meeting for each.
	2	To Enhance existing facilities in college	Computer for each department separately
	3	To Provide scholarship to SC/ST/OBC/Physically challenged	Distributed.
	4	To Provide financial assistance to the needy through corpus fund	Five Students benefited from this scheme.
6	Criterion – VI	Governance, Leadership and Management	
	1	To plan for academic and administrative audit	Checking Daily Teaching Dairy and Attendance Register.
	2	Formation of Student union to promote leadership	Nominated Office Bearers of Students Union.
7	Criterion – VII	Innovations and Best Practices	
	1	Waste management	Proper Disposal of waste
	2	Conservation of resources	Water Harvesting
	3	Eco-friendly campus	Tree Plantation
	4	Sharing infrastructure with society	In calculating of extended family.
	5	Best of waste/ Using waste to create utility items.	Zero Waste Theory

2.15 Whether the AQAR was placed in statutory body Yes No

Management - Syndicate - Any other body -

Provide the details of the action taken

Not Applicable

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	09	-	02	-
UG	03	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	12	-	-	-
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **Elective option / Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	Nil
Annual	03

1.3 Feedback from stakeholders* :

(On all aspects)

Alumni Parents Employers Students

Mode of feedback :

Online Manual Co-operating schools (for PEI)

** Analysis of the feedback in the Annexure- II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	06	Nil	Nil	Principal(1)

2.2 No. of permanent faculty with Ph.D.

Asst. professor -1
Principal -1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professor		Associate Professors		Professors		Others		Total	
R	V	R	v	R	V	R	V	R	V
06	08	-	-	-	06	-	-	06	14

2.4 No. of Guest and Visiting faculty and Temporary faculty

20

-

14 & 6

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Present Papers	-	-	20
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Nil

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Bo.Memb	President	Devel.Workshop
Nil	Nil	Nil

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I						
B.A. II						
B.A. III						
B.Sc.(Bio) I						
B.Sc.(Bio) II						
B.Sc.(Bio) III						
B.Sc.(Maths) I						
B.Sc.(Maths) II						
B.Sc.(Maths) III						
B.Com. I						
B.Com. II						
B.Com. III						
M.A. Economics.II Sem						
M.A. Economics.IV Sem						
M.A. Sociology.II Sem						
M.A. Sociology.IV Sem						
M.A. Hindi.II Sem						
M.A. Hindi.IV Sem						
M.A. English.II Sem						
M.A. English.IV Sem						
M.A. Sociology.II Sem						
M.A. Sociology.IV Sem						
M.Com.II						
M.Com.IV						
M.Sc. Maths.II Sem						
M.Sc. Maths.IV Sem						
M.Sc. Botany.II Sem						
M.Sc. Botany.IV Sem						
M.Sc. Zoology.II Sem						
M.Sc. Zoology.IV Sem						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Teaching Daily Diary & Attendance Regular
- Monthly Unit Test & Pre. Model Test
- Terminals, Half Yearly & Pre. Model Test

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher Courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	06	01	02
Technical Staff	02	04	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- College encourages faculty members to send proposals research grants and project.
- Formation of research committee with representative from all departments to ensure inputs from all fields and dedicated to monitoring and addressing research related issues.
- Faculty are advised to registration as research supervisor for Ph.D.
- Faculty and students are motivated to attend seminars conferences and workshops.
- IQAC provides information regarding UGC grants and other funding agencies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings		-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies		02		H. Edu.	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College Total

3.16 No. of patents received this year

Type of Patent		Number
National		-
International		-
Commercialised		-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Under UGC Scheme for competence building.
- Under UGC Extension activity programme a lecture was delivered on in Govt. middle school kohka on the topic of cleanliness.
- One day National level seminar organised by department of Sociology on 28-01-2019 on topic "Increasing Crime Against Women, Causes & Measures" sponsored by Higher Education C.G. Govt.
- One day National level seminar organised by department of Commerce on 29-01-2019 on topic :Opportunity of Agriculture Based Industries in Chhattisgarh" sponsored by Higher Education C.G. Govt.

NCC Activities –

- Talk and Speech Programme was Organized by Govt. BSBA College Dongargaon On..... In this Programme Principal, Dr. Smt B.N. Meshram Dr. A. K. Dhamgaye(Assistant Professor) delivered their thoughtful Speech on the theme "What Can I do to Clean our college" Under the cleanliness Programme. All NCC Cadets and College Student were Participated in the Programme.
- NCC day was Celebrated by the NCC Cadets various Programmes cultural activities Were Conducted in our college On 25/Nov/2017 , During NCC day Different types of events such as - debate , Rangoli ,essay, Cycling, etc. were Conducted .

NSS Activities –

- Swakshata Pakhwada – was celebrated on 1st to 7th October and Rally was organised
- National Unity Day – Oath was taken on this day and rally and human chain was made by the student
- Seven Days NSS Camp was organised from to in the village Jarwahi different activities like medical camp. Swakshata Abhiyan, Environment awareness, Lectures on various topic and cultural programme was organised.
- Swami Vivekanand Jayanti was celebrated on 12th Jan 2017
- Voter awareness programme were organized by college in the guidance of NCC officer Mr. K.R. Thakur

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.4 acre	Nil	Govt	16.4 acre
Class room	21	03	Govt	24
Laboratories	05	02	Govt.	07
Indoor Stadium	Nil	01	UGC	01
Auditorium	Nil	01	Govt	01
No. of important equipments purchased (> 1-0 lakh) during the current year.	100*	---	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Women Hostel	Nil	01	UGC	01

* - Zoology, Geography, Home science, botany, Chemistry, Physics and computer department Practical equipment available (> 1-0 lakh) for UG and PG practical work.

4.2 Computerization of administration and library

- 1 Administration is partially computerised.
- 2 Online payment of salary through Govt. treasury.
- 3 Library is partially computerised.
- 4 Online admission process.
- 5 Online Scholarship

4.3 Library services:s

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Tex Books						
Reference Books						
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals						
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify) News Paper						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsin Centre	Computer Centres	Office	Department	Others
Existing	47	40	Yes	No	No	04	03	4 LCD projector 3 Laptop 2 Photocopy 2 Printer
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	47	40	Yes	No	No	04	03	4 LCD projector 3 Laptop 2 Photocopy 2 Printer

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|--|
| <ol style="list-style-type: none">1 Internet access (with wi-fi campus)2 Students are benefitted by govt. schemes (mobile distribution)3 Workshop organized for Teaching and non teaching staff for digital literacy.4 Seminar hall is well equipped with LCD projector/ audio visual equipment.5 well equiped language lab with computer for developing skills.6 Computer with free internet in some of the departments. |
|--|

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Our college Publishes prospectus, which is provided to students.
- Name and Rules of Scholarship and prize, which are provide by college
- List of various facilities provided by college to the students.
- Complete information related with academic calendar. (Approved by Department of Higher Education Chhattisgarh)
- Fees Structure, Scholarship and awards.
- Facilities available in the college like library, book bank, NCC, NSS, sports etc
- Special Instruction for parents and students
- Anti Ranking Regulation.
- Induction Programme for new comers.

5.2 Efforts made by the institution for tracking the progression

Nil

5.3 (a) Total Number of students

2018-19

UG	PG	Ph. D.	Others

(b) No. of students outside the state

No

(c) No. of international students

No

	No	%
Men	-	-
Women	-	-

Last Year 2017-18						This Year 2018-19					
Gen.	S C	S T	O B C	Physically Challenged	Total	Gen	S C	S T	O B C	Physically Challenged	Total

Demand ratio -

Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

On campus			On campus
Number of Organizations Visited	Number of Students Participate	Number of Students Placed	Number of Students Placed
01	10	01	20

5.8 Details of gender sensitization programmes

- ♦ judicial magistrate and advocates from the district legal services authority delivered talk on laws and regulation to create awareness among women about their legal rights.
- ♦ Regular meetings of the women harassment cell and opening of the complaint box for the redressal of complains of sexual harassment or any other.
- ♦ Common room for girls with adjoining washroom.

- ♦ Celebration of international women day 08 March 2017 to create awareness for women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events 2017-18

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International levels

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: -The grievances redressal cell resolves the complaints of the students and staff. Issues are redressed to the satisfaction of the aggrieved persons.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The vision of the institute is to harness the potentiality of young boys and girls making them knowledgeable, confident and independent, enabling them to synchronize our traditional cultural values and new scientific approach, thereby empowering them to march forward in life.

The college aspires to provide equal opportunity and free quality education to the deprived class of society SC, ST, OBC, Minority and below poverty line students.

Mission

To be an institution of excellence. Fostering and encouraging innovation and creativity. Promoting economic and community development through inculcation of entrepreneurial spirit and productive partnership.

To shape the students into agents of social change by incorporating the values of good citizens, scientific temperament and rational thinking.

To create an eco friendly ambience in the college.

To promote moral, physical, professional, spiritual and academic potentials of all the students within a flexible framework.

To bring economic independence, educational autonomy and emotional stability in students.

To develop skills for self-employment.

6.2 Does the Institution has a management Information System

Yes the College campus has website, WiFi facility whatsapp group and notice board is also used for different information for the students.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum Development is done by university with help of board of studies (Central and University Level)

6.3.2 Teaching and Learning

- The quality in teaching and learning begins with the admission process itself as there is a Guidance and Counselling Committee to provide a helping hand to the new entrants.
- Departmental meetings are regularly held for monitoring quality in teaching and learning.
- Academic calendar is strictly followed.
- A number of Skill Development programs have been introduced to help the students prepare for job market.
- ICT teaching and learning aids help in improving the overall standard of quality learning. To keep pace with the modern day teaching methodologies, latest teaching methods using computers, Wi-Fi campus, interactive boards, LCD projector are increasingly employed in the classrooms.
- Field visits, excursions tours, guest lectures, introduction with higher learner models, graphs, charts, interactive sessions are encouraged.
- Group discussions, seminar, Power-Point presentations are prepared by the different departments and presentation by the students is also encouraged.
- Library has a number of books, journals and magazines for knowledge up gradation.

6.3.3 Examination and Evaluation

Unit test, Quarterly, Half yearly exams are conducted apart from this group discussion paper presentation and project work are under taken by students for evaluation of students performance.

6.3.4 Research and Development

Nil

6.3.5 Library, ICT and physical infrastructure / instrumentation

Well equipped library with sufficient no of table, chair, almirah are available. Reading room, computer, printer, internet, wifi facilities are available. ----- books purchased in the year 2018-19.

6.3.6 Human Resource Management

•Creating leaders by delegation of duties and authority.
Implementing systems for administration and academics.
Teaching faculty is recruited by the government
The faculty members and students are encouraged to attend National and International seminars /symposium /conferences /workshops. Faculty is also motivated to organize such activities.
The institution works to make students qualified and committed citizen.
The institution has Career Counselling and Guidance cell, which organizes Expert Lectures on —Career Options||.

Various extracurricular activities, Fruit preservation, Aerobics and fitness, Self defence ,beautician course, etc. are organized.

One of the major concerns of this institution is the overall development of students, i.e. organizing national seminars in different subjects related to society and ensuring maximum participation of students.

Guest lecturers of eminent speakers are arranged.

As per the rules, every year, a self-appraisal report is furnished by the faculty members. It is ensured that classes are conducted daily on time. At regular intervals, meetings of all the heads of the departments are taken to ensure the internal quality checks.

The college office staff has also undergone computer oriented training programmes

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done by govt. However according to the need some staff are recruited by the principal in Janbhagidari and as Guest Lecturer. No of Janbhagidari Lecturer - 06 and No of Guest Lecturer - 14 were appointed in the year 2018-19

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Admission of students are given on merit bases however students are given preference who have participated in National level sports, NCC and NSS candidates according to the admission rules of the university.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Poor Students fund Post Metric Scholarship BPL Scholarship Central Scholarship Minority Scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
------------	----------	----------

	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	Academic	NO
Administrative	NO	NO	Administrative	NO

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Change in the pattern of answer sheet OMR sheet has been introduced and 10% of internal assessment is added in the final marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Suggestions are invited from Alumni for improvement and upgradation of college.

6.12 Activities and support from the Parent – Teacher Association

Suggestions are invited from parents for improvement and upgradation of college.

6.13 Development programmes for support staff

Computer Training and Account training are given time to time.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plastic free campus dustbins are place in the different places. College has greenery all over the campus and also has botanical garden.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The innovations introduced which have created a positive impact on the functioning of college are:-

a. Upgradation in Academic Ambience:

Cross cutting issues like gender, environment, and human rights have been incorporated in the curricula and seminar, conferences are organized and guest lectures are conducted.

Seminars and power-point presentations have been made compulsory for postgraduate students.

Updating of knowledge through participation in seminars, conferences and workshops both by the faculty and the students

Special classes for weak and advanced learners.

b. Innovations in Research and Extension:

Orientation through awareness programmes.

Orientation through individual assignments.

Excursions and Field Trips

Wall magazine

c. Innovative Infrastructural Facilities:

Modernization of labs.

Green board in classrooms.

Start of built hostel with 50 seat.

Multipurpose gymnasium and table tennis table volleyball, badminton facility.

Auditorium for special programme.

Seminar Hall with DLP and LCD panel

d. Emphasis on ICT in Teaching and Learning:

Internet connectivity is available..

College has wired and wi-fi campus.

Computers in offices and every department and laboratories.

e. Innovative strategies in governance and leadership:

Career and Guidance Cell.

Online Submission of Examination Forms.

Online admission

f. Beyond Syllabus activities:

All the post graduate departments have academic associations.

Alumni association and Parent-Teacher Association (PTA) provide provision of forum where the stakeholders can share their experiences..

National seminars, conferences and workshops are organised/ participated on regular basis.

Preparation of herbarium of herbs and plants.

Linkages- Old age home, Jail and School for deaf dumb etc.

Sport linkages-Sports Association of India.

In the library several activities are introduced among the students to motivate them i.e.

question of the day, thought of the day.

Internal assessment of the students is carried out as exam pattern. Proper time table is displayed on the notice board. So students feel just like examination environment, which helps the students to remove exam phobia. After evaluation of answer books, returned to students, so they can check their faults and rectify them during main examination.

IQAC organize the program to motivate the meritorious students. So from each class and each subject/ paper topper student is selected and award program is organized, where students get certificate and prize. It creates competition among the students for quality enhancement.

Administrative Innovation

The Principal, Professor, Asstt. Professor, Librarian, Sports officer, Asstt. Grade II, Asstt.

Grade III are continuously engaged in administrative work which is mandatory for smooth

functioning of the institution.

Grant of Scholarships – Medals and Awards are given to meritorious students scoring

highest marks in different subjects.

Innovation related to evaluation – Throughout the year continuous evaluation of the

students is conducted in form of unit test & exams. In this way the students undergo persistent monitoring & evaluation all throughout the year.

Teaching through projectors

Personality development training and skill development

Career guidance programme and counselling

Institution, issues ID card for each students and staff member , which has given an identity to each individual that is helpful to them even outside the college.

Our institution has built sports complex with all the facilities e.g. Gym, Badminton Court,

Table Tennis Court and the students are able to utilize these facilities in one campus only since the town is small and they don't get all these under one roof/campus.

Institution organises Induction Programme for newly admitted students to give them all the knowledge of the institution's rules, regulation, examination patterns etc.

Institution also organizes Parents meet so that Parents can give their views and advices as well as they also get acquainted about the institution.

Institution is publishing its own magazine called PRAYAS', compilation of creative articles, stories, poems, thoughts, and humour etc by students.

The display boards in each department, displays latest information regarding respective subjects. Apart from this quotations and information about current affairs are displayed daily on display boards in corridors of college campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.N.	Criterion – I	Plan Of Action	ATR
	Criterion – I	Curricular Aspects :-	
	1	Preparation of Academic Calendar	Prepared - enclosed Annexure 1
	2	To Develop 3600	Established –

1		mechanism for Feed Back	Collected and analyse feed from all stakeholder, faculty, Students, alumni, parents and non teaching staff. Annexure- II
	3	To Open New Courses DCA & PGDCA, M.Sc. Physics & Chemistry	Proposal sent to the government
2	Criterion – II	Teaching, Learning and Evaluation :-	
	1	To Plan for Academic & Administrative	Checking of teaching daily and attendance .
	2	To Conduct Workshop to device innovative technique	One day workshop on teaching, learning , methodology for teacher and advance learner.
	3	To Conduct terminal and half yearly Exam for evaluation of teaching & Learning	Conducted
3	Criterion – III	Research, Consultancy and Extension	
	1	Create Research Environment	Counselling for applying for research project/ seminar. Application submitted for Ph.D. guide/supervisor.
	2	Organise consultancy/counselling	Organized counselling by Botany department pre marital and general counselling for girls
	3	Promote extinction activities	Extension activities by NSS, NCC, SVEEP, Red cross, Red Ribbon and

			other departments.
4	Criterion – IV	Infrastructure and Learning Resources	
	1	To Enhance Infrastructure facilities	Increase in hostel facility increase in 03 class room addition of auditorium. Indoor Stadium,
	2	To improve facilities in Library	Proposal send for installation of INFLIBNET done.
	3	To Purchase New Books / Journal	
5	Criterion – V	Student Support and Progression	
	1	To arrange meeting with parents & Alumni	Arranged one meeting for each.
	2	To Enhance existing facilities in college	Computer in library & Opening Of New built Hostel
	3	To Provide scholarship to SC/ST/OBC/Physically challenged	Distributed.
	4	To Provide financial assistance to the needy through corpus fund	Five Students benefited from this scheme
6	Criterion – VI	Governance, Leadership and Management	
	1	To plan for academic and administrative audit	Checking Daily Teaching Dairy and Attendance Register.
	2	Formation of Student union to promote leadership	Nominated Office Bearers of Students Union.
7	Criterion – VII	Innovations and Best Practices	

	1	Waste management	Proper Disposal of waste
	2	Conservation of resources	Water Harvesting
	3	Eco-friendly campus	Tree Plantation
	4	Sharing infrastructure with society	In calculating of extended family.
	5	Best of waste/ Using waste to create utility items.	Zero Waste Theory

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice I: Best of Waste
(Details enclosed in annexure-III)
Best Practice II: Sharing of Sports Infrastructural Facilities:
(Details enclosed in annexure-IV)

7.4 Contribution to environmental awareness / protection

We are taking following initiatives to make college eco-friendly

Energy conservation

- Active consideration is given to replace old fans to cut down electricity bills
- A proposal to replace LPG. For energy conservation we have taken precautions for working in natural light
- Students take care to off the lights, computers and other electrical appliances, when we are not working.
- Tube lights are replaced with Power Saving CFL and LED bulbs to save electricity.
- The college is strictly declared as a **No Polythene zone**. The staff and students are motivated to use paper and cloth bags.
- Stringent power saving measures are observed by the entire college staff
- The students are also motivated to use cycles to save fuel.
- Staff members and students are instructed to switch off the light & fans, when they finally leave the room to save electricity
- Institution is planning to install solar panel in the college campus to save energy.

Use of renewable energy

- At present we are not using renewable energy.
- However, for Information regarding energy conservation, uses of renewable energy and water harvesting we organized a visit to nearby village Kohka where students introduced and educated the villagers regarding Biogas plant, Bio-Fertilizers, and water harvesting
- The NSS workers and the college professors keep inspiring and spreading an awareness about energy conservation measures amongst the inhabitants of the adopted village and those in its neighbourhood

Water harvesting

- Water is the precious natural resource, so we create awareness among students to save and conserve water.
- Rain water harvesting plant is fitted in college campus ensuring water supply for the whole year.

Check dam construction

- The campus has two inter-connected submersible pumps.
- Drinking water points of college are connected with aqua-guards

Efforts for Carbon neutrality

- The carbon emission of college has been made to negligible by plantation in the campus
- Most of the students use bicycles
- We are also running campaign among students for carbon neutrality through lectures
- We emphasize for carbon neutrality during environmental studies subject

Plantation

- Saplings of plants are presented to Guests instead of flower bouquet during various functions and birthday celebrations in order to inculcate care for plants which they will plant when they go home, thereby adding a tree and contributing our bit to save the Earth.
- Institution has developed a Botanical garden in the college campus in which medicinal plants are being cultivated
- The institution also indulges into plantation work in the college campus during the celebrations of Van- Mahoutsav , Independence day, Republic day, NCC day, NSS day etc.
- The Student of Botany dept. were trained about importance of medicinal plants. A Herbal garden with 30 medicinal plants in campus being maintained

Hazardous waste management

- Extra care is taken for the safe disposal of hazardous waste
- Carcinogenic chemicals used in DNA extraction technique by the department of Botany is dumped deep into the soil after using it.
- Roof Water Harvesting Plants of the college

e-waste management

- E-waste is created, which is disposed safely or recycled and returned to dealers

Any Other

- Tips on water and electricity conservation are given to students for energy conservation.
- A paper on environment studies has been made compulsory, focusing on environmental problems and related issues.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths -

1. One and only college in the in the surrounding of Dongargaon with four streams of study- Arts, Science, commerce and Home science.
2. The students are the greatest strength excelling in academic as well as extra curricular activities.
3. The college has great infrastructure sprawling over 16 acres.
4. The College has sprawling sports field one indoor stadium and auditorium

Weakness -

1. In our self finance coursed there is no permanent faculty .
2. Library needs to be computerized.
3. Poor student-teacher ratio for compulsory subject like hindi, english and chemistry.

Opportunities -

1. Opening inter disciplinary courses.
2. Quality equipment and infrastructure can be enhanced with assurance of monetary grant from RUSA.
3. Start subject/courses to make student self- reliant e.g. Fashion Designing, Dietetics, Food Processing, Mushroom Culture, Computer Application etc. It can increase the GER of the college

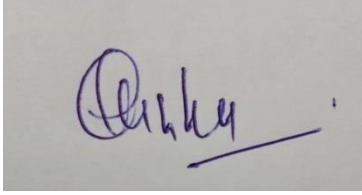
Challenges -

1. Challenge of Technical and Vocational Training courses , it is necessary to establish the need and importance of the various conventional courses.
2. To increase LCT facilities according to the growing demand of the time.
3. To fulfil the responsibility of creating employable youth.
4. Competition from other colleges in the vicinity private colleges offering large variety of courses in flexible ways.

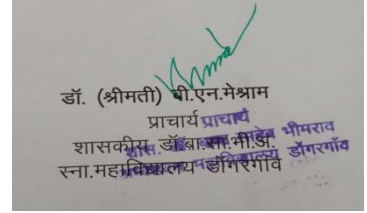
8. Plans of institution for next year

Academic session 2018-19 –

- Furniture for the new class rooms.
- Purchase of computers and chairs for smart class room.
- Make efforts to improve academic performance of students.
- To organize workshops and seminars.
- To organize educational tour and field visits.
- To hold Parent teacher and alumni meet.
- To work on the best practices of the institution.



*Chetan Kumar Sahu
Coordinator, IQAC*



डॉ. (श्रीमती) बी.एन.मेश्राम
प्राचार्य प्राचार्य
शासकीय डॉ. बाबासाहेब भीमराव
रत्ना. महामंडळ, डॉ. बाबासाहेब भीमराव
डोंगरगाव

*Dr. (Smt.) B. N. Meshram
Chairperson, IQAC*

ANNEXURE- I:

College Academic Calendar Year – 2018-19

June 2017	
Reopening of College after vacation	15-06-2018
Admission Work (UG Level)	15-06-2018 To 30-06-2018
For Others Classes	16-06-2018 To 31-07-2018
With the permission of Vice Chancellor	Up to 14-08-2018
International Yoga Day	21-06-2018
First Meeting of Janbhagidari Committee	28-06-2018
Meeting of Staff Counsel	30-06-2018
July 2018	
Starting of Regular Classes	From First July
Biometric System implemented	01-07-2018
Plantation	15-07-2018
NCC / NSS / Red cross	Activities (College and local level)
Inauguration of Hostel Building	21-07-2018
Sports Activities	16-07-2018 To 31-12-2018
Sport Day	31-12-2018
Induction Program for Students	01-07-2018 To 15-07-2018
Plantation	2nd week of July to 30 Aug.
August 2018	
Closing of Patanjali Yog Shivir	04-08-2018
Independence Day	15 August
National Harmony Day	20 August
First Unit Test	3rd Week of August
Election of Student Union	According to Govt. order
International Sports Day	29 August
September 2018	
Other Activities like Guest Lecture, Work Shop & Seminar	From 01 Sep.
Parents - Teachers Meeting	2nd Week of Sep.
Teacher's Day	05 Sep.
Oath Taking Ceremony	First Week of Sep.
Health Checkup Camp	9-09-2018
Swakshwata Pakhwada Rally	11-09-2018
Hindi Pakhwada	From 14-09-2018
Sate Level One Day Workshop on Teaching Evaluation	21-09-2018
Quarterly Exam	25-09-2018To 30-09-2018
October 2018	

Swakshwata Abhiyan	02-10-2018
Unit Test 2nd	First Week of October
Oath for Addiction Free Society	03-10-2018
Lectures Organized by Department of Botany	09-10-2018
Dussehara & Diwali Vacation	According to Govt. order
National Integration Day	31-10-2018
November 2018	
Unit Test 3rd	First Week Nov.
NCC (Special Camp)	According to Govt. order
NSS (Special Camp)	According to Govt. order
Communal Harmony	19-11-2018
Constitutional Day	26-11-2018
NCC Day	Last Week of November
Half Yearly Exam	Last Week of November
December 2018	
World Aids Day	01-12-2018
Human Rights Day	10-12-2018
Teachers – Parents Meeting	Tentative
Unit Test 4th	15-12-2018
Sports Competition	Date Declared by College
Semester Exam (Dec. 2018 To Jan. 2019)	Declared by University
Winter Vacation	According to Govt. ord
January 2019s	
Annual Prize Distribution	First Week of Jan.
Youth Day	12-01-2019
Matdata Divas	25-01-2019
Republic Day	26-01-2019
Pre – Final Exam	21-01-2019 To 30-01-2019
February 2019	
Practical Exams	First Feb. To 15 Feb.
March / April 2019	
International Women Day	08 March
Commencement of Annual Exam	Declared by University
May 2019	
Summer Vacation	First May To 30 May
June 2019	
Commencement of New Session	First June

ANNEXURE- II

Feed Back Analysis Collected from Stakeholder:-

The College has tried to establish a 360° mechanism to collect feedback from various stakeholders – Students, Parents, Faculty, Academia, Employers and Alumni. The mode of collection is proforma which is collected and analyzed by Feedback Committee formed under the IQAC for the purpose. This mechanism has flashed the spotlight on various areas which need improvement and suggestions for incorporation in the internal quality enhancement process. The feedback committee has reported the following observations:-

Students :-

- (i) Demand to start new courses.
- (ii) With the swelling increase in strength of students every year. There is demand for increase in infrastructures, class rooms, chemistry lab, Home science lab and furniture.
- (iii) The students appreciated the learning environment and encouragement of teachers.

Alumni :-

- (i) Suggested that the Alumni Association to be registered
- (ii) They also appreciated the efforts made by the institution for keeping in touch with them and the cooperation and support meeting out to them.

Employers :-

- (i) Timely submission of reports.
- (ii) Coordinated efforts of all the assignments and programs.

Parents :-

- (i) Parents are satisfied with the achievements and results of the students.
- (ii) Parents appreciated the commitment and dedication of the college staff.

Faculty :-

- (i) To provide overhead mike in class room with large number of students.
- (ii) The faculty appreciated the support and cooperation of administration and non teaching staff.

ANNEXURE : III

Best Practice I:

1. Title of the Practice: An Hour of Cleanness & Plantation

2. Goal:

To inherit good habits in students related to clean surrounding

3. The Context

Being situated in Dongargaon and as part of the sort after Pt.RSU University, Govt.Baba Saheb Ambedkar College gets an enrollment from a wide section of the society from across Rajnandgaon District. The students come from rural as well urban backgrounds with wide ranging economic and social and environmental conditions. The enrollment also reflects a healthy male-female ratio. The College also caters to the students with special needs. In order to accommodate such a wide range of students, the College is committed towards creating an inclusive healthy environment in society that would facilitate equal prospects of learning for all.

Inspired from honorable P.M modi's Clean India Program some useful work given by college to student. According to this program students have to clean their own classroom every day without help of any employee of the college .student also take the responsibility to maintain the development of small tree in pot in college campus

. 4. The Practice

This program was initiated by merely a single class but soon it was adopted by all the departments. The students themselves decide the entire schedule to clean their class room and to make the surrounding green also . This practice was run to lighten the work load of the fourth class employee so that they can utilize their time in other enviornmental work.

5. Evidence of success

Approx. 100 pots with herbs and medicinal plants were brought .The care taking responsbilities were assigned to the students to bring them to nature. It creates a beautiful eco- friendly environment into the college. Along with this practice we are stepping ahead towards Botanical garden with the help of Botany Department.

6.

Problems Encountered and Resources Required:

The college has limited funds for these activities. The scarcity of employees & professors also interrupts. holidays students can not monitor plants and clean their classrooms so additional employees and funds are required from government .

ANNEXURE : IV

Best Practice II:

1. Title of the practice:

AN HOUR FOR GUEST LECTURE

2. Goal:

The goals of the practice are:

To introduce students with an expert of another college

To improve knowledge in each field of the students.

To teach them skills for employment and self employment.

To create interest in useful subjects

3. The Context:

Govt. Dr. Babasaheb Bhimrao Ambedkar College Dongargaon is the only college in 25 km surrounding of Dongargaon with vision and mission to impart quality education through empowerment, skill enhancement and self reliance. Most of the boys and girls hail from remote, rural/tribal areas with poor socio-economic background and orthodox families. Many of them are first generation learners of the families. Due to this type of lecture students get confidence and connect themselves into mainstream of the nation

4. Practice:

The matter was discussed with the staff and students and it was decided that each month at least one lecture organized by the college for each class.

5. Evidence of Success:

More than 100 students have been selected by various agencies and students got permanent job. Two students of mathematics secured second and fifth position in merit list of Hemchand Yadav University.

6. Problems Encountered & Resources Required:

Lack of permanent teachers is main problem almost 2300 students enrolled in college but there are only 6 permanent teachers.

Lack of sufficient number of class room is also a challenge college administration

Shortage of extra fund to pay the different subject expert is also a problem

7. NOTE:

It created positive environment in the campus.

It enhances creativity of the students.

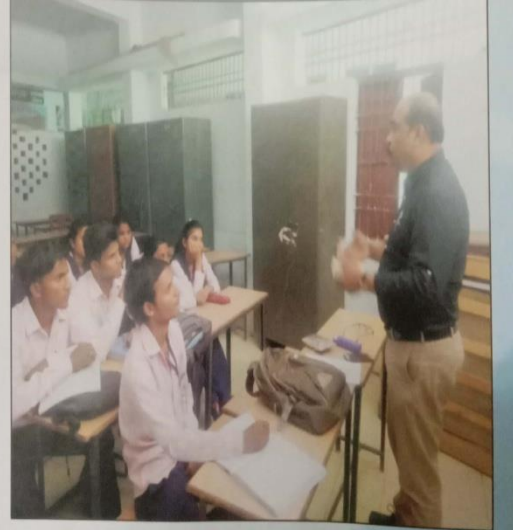
It helps to develop skills for employment and self employment

Photographs

QUEST LECTURE



अतिथि व्याख्यान (वनस्पतिशास्त्र) में
डॉ. जोएम्मा जानं सेन्ट थॉमस महा. भिलाई



अतिथि व्याख्यान (वनस्पति शास्त्र) में डॉ. संजय ठिसके
सहा. प्रा. (शास. दिग्विजय महा. राजनांदगांव)



अतिथि व्याख्यान (समाजशास्त्र) में डॉ. जी. पी. रात्रे
शास. कमला देवी राठी महा. राजनांदगांव



अतिथि व्याख्यान (अंग्रेजी) में डॉ. हरप्रीत गरचा
सहा. प्रा. (शास. कमला देवी राठी महा. राजनांदगांव)

SPORTS ACTIVITIES



वार्षिक खेल कुद प्रतियोगिता में बोरा दौड़ का एक दृश्य



वार्षिक खेलकुद प्रतियोगिता में छात्राओ की भागीदारी



हरियाणा में आयोजित राष्ट्रीय खो खो प्रतियोगिता में विजेता विद्यार्थियो के साथ प्राचार्य महोदया



सेक्टर स्तरीय फुटबाल प्रतियोगिता में विजेता टीम के साथ प्राचार्य महोदया

NCC ACTIVITIES



SEMINAR (SOCIOLOGY)

28/01/2019



SEMINAR (COMMERCE) 29/01/2019



Cleanliness Campaign



NSS ACTIVITIES



राष्ट्रीय सेवा योजना की सात दिवसीय शिविर
ग्राम - गिदरी में छात्र/छात्राये



राष्ट्रीय सेवा योजना द्वारा भारत स्वच्छता अभियान
में जिला समन्वयक डॉ. सुरेश पटेल



राष्ट्रीय सेवा योजना के छात्र-छात्राओं द्वारा गोद ग्राम कोहका
में स्वच्छता अभियान पर रैली



मतदाता जागरूकता पर नगर में
मोटर साईकिल रैली